

OUR DATA PROTECTION POLICY – INFORMATION BASED OF ART. 13, 14 AND 21 OF THE GDPR

With the following information we want to give you an overview of the collection and use of your personal data and your rights that come with it. Which data is being collected and used is subject of the contract between you and us. Therefore, some pieces of this document may not apply to you.

In addition, this privacy notice may be updated from time to time. You can always find the latest version on our website at:

<https://www.pus-polyurethan.de/en/download.html>

Who is responsible for the processing of data and who can I contact?

The controller is:

P+S Polyurethan-Elastomere GmbH & Co. KG
Kielweg 17
D-49356 Diepholz
Deutschland

You can contact our data protection officer as follows:

Sven Schulter
LSR IT-Beratung GmbH
Brockdorfer Esch 1
D-49393 Lohne
Germany
Tel.: +49 4442-93450
E-Mail: pus-polyurethan@lsr-it-beratung.de

Types of personal data being processed

We process the following data, which we collect from you during our business relationship:

- Business name and contact information
- Title and name
- Address
- Telephone numbers
- Fax numbers
- E-Mail addresses
- Position and function within the company

We process your data based on the following laws

We process personal data based on the laws of the GDPR as well as the German „Bundesdatenschutzgesetz“ (BDSG):

For performance of a contract (Art. 6 Paragraph 1 Point b GDPR)

We process to perform:

- the contract
- services that are a subpart of the contract (e.g. warranty services)

To be in compliance with a legal obligation (Art. 6 Paragraph 1 Point c GDPR)

We are subject to many different legal obligations which require data processing. There are for example:

- Tax laws and accounting

- Answering questions and being in compliance with legal obligations of regulators or law enforcement agencies
- Being in compliance with reporting obligations

Furthermore, disclosure of personal data can be necessary in order to meet the requirements of regulators and law enforcement agencies during lawsuits and alike.

For the purposes of legitimate interest (Art. 6 Paragraph 1 Point f GDPR)

If needed we process your data for the purposes of our or your legitimate interest. Examples are:

- To protect ourselves from lawsuits
- Processing your data in our CRM-system

Who gets my data?

Inhouse

- Employees that are in contact with you to perform a contract

Within data processing contracts

Your data may be transferred to service contractors which help us perform our contracts. Examples are:

- Servicing IT
- Accounting
- Data destruction

All contractors are subject to respective data processing agreements and are obliged to handle your data accordingly.

Other third parties

Disclosure of data to other third parties only happens under GDPR laws. Examples are:

- Public services and institutions if a regulation exists that mandates data disclosure
- Credit card businesses and financial services in order to process payments
- Tax consultants or auditing companies

Is data being transferred to an international organisation or a country outside of the EU?

Your data is only processed inside of the EU or within the EEA.

How long do you save my data?

We only save data while it is still needed to perform our contracts and be in compliance with regulations. As soon as the data is not needed anymore we will delete it. If we process data based on a legitimate interest, we will delete the data after the data is no longer of interest.

Which data protection rights do I have?

You have the right of access (Art. 15 GDPR), the right of rectification (Art. 16 GDPR), the right to erasure (Art. 17 GDPR), the right to restriction of processing (Art. 18 GDPR), the right to object (Art. 21 GDPR) as well as the right to data portability (Art. 20 GDPR).

There are limitations regarding the right of access and the right to erasure (§§ 34 and 35 BDSG).

Furthermore, you have the right to lodge a complaint with a supervisory authority (Art. 77 GDPR, §19 BDSG). The supervisory authority is:

Die Landesbeauftragte für den Datenschutz Niedersachsen

Barbara Thiel
Prinzenstraße 5
D-30159 Hannover
Germany
Tel.: +49 511 120 45 00
Fax: +49 511 120 45 99
E-Mail: poststelle@lfd.niedersachsen.de

Do I have to give you my data?

In order to perform our contract you have to give us the data that we need to deliver our services to you. Additionally, you have to disclose your data to us if we are obligated to save them by authorities. If you choose to not give us the required data we will not be able to service you.

Further information on your right to object (Art. 21 GDPR)

You have the right to object the processing of data based on Art. 6 Paragraph 1 Point f GDPR. This also applies to data being processed via profiling.

If you object we will no longer process your data except if we are able to prove reasons worthy of protection to continue processing your data.

Contact information for objection

You can object simply by sending a mail or letter with the subject „Objection“ and your name, address and date of birth to:

Sven Schulter
LSR IT-Beratung GmbH
Brockdorfer Esch 1
D-49393 Lohne
Germany
Tel.: +49 4442-93450
E-Mail: pus-polyurethan@lsr-it-beratung.de